Ottawa Public Education Retirees Association Executive Meeting on: Wed. April 14, 2021 via Zoom

Item		Decision/Action
Call to Order	2 pm by Horst Dannehl, hosted by Rick Chataway via Zoom	
Executive Members Present	Horst Dannehl as Acting President, Rick Chataway, John Harding, Jan Hynes, Shelley McDonald, Marg Bryan, Vikki Zulpo	
Approval of Agenda	Agenda approved by Rick, seconded by Shelley	passed
Secretary's Report	Minutes of Jan. 15/21 and 21/21 read. Approval of minutes moved by Jan, seconded by Rick	passed
Treasurer's Report Social Committee Report	Horst reported that we have \$6,833.62 in the chequing account. We have 2 term deposits, both will be rolled over when they come due, (as per approved motion from previous meeting) April 24/21 and June 19/21 in the amounts of \$3,184.54 and \$3,018.02 Recent expenses generated by resuming activities via Zoom include; Opera Online, \$48.88; Green Thumb presentation, \$100.00; 2 months of Zoom membership, \$46.10; Vikki Zulpo's Travel presentation, \$50.90; Barbara Fradken author's presentation, \$50.90. There was general consensus to continue paying Rick for the Zoom membership for May and June. Treasurer's Report approval: moved by John, seconded by Shelley Shelley reported that the Zoom presentations are going well with a range of 20-24 people attending. There are some activities on tap for May, and Marg Bryan is investigating more authors.	passed
	Social Committee Report approval: moved by Shelley seconded by Jan	passed
Membership Report	see Opera Online report	
House Convenor Report	n/a	
Opera Online Report	John reports that Website Toolbox is still working well, with no glitches. He is sending out notices re Covid 19 vaccinations from Ottawa Public Health. The system reports that we have 449 members, however only 292 are active. 37 people have unsubscribed, 21 people have changed emails and have not reported such, and 99 people haven't visited the site in the past 2 years and so have automatically been removed. This then means that when OperaOnline sends out a mass email, 157 members are not in receipt. General consensus among the executive was not to worry about contacting them at this time. Opera Online Report approval: moved by John seconded by Jan	passed

Item		Decision/Action
New Business	John had taken considerable time to draft a letter that could be sent to the general membership focussing on drafting new blood to leadership/executive positions. Discussion followed about the tone of the letter, its necessity and the timing for delivery. Jan commented that perhaps the letter was only needed if we didn't have an executive to "stumble" in to the next year, however it was probably necessary to be very blunt to membership about the need for a changeover in the executive. John in particular has been asking to "retire" for over a year. This prompted a quick polling of the present executive's intent to stay on in their positions, and everyone agreed to do so at least until OPERA resumed in-person meetings. We agreed that as a letter <i>does</i> need to be sent in the next week to notify members of an Annual General Meeting, that a modified version of the letter could go out with that notice. The decision was made to host the AGM via Zoom this year. Initially, an invitation will be sent to the membership. The zoom link will be sent out approximately 1 week, and again 1 day prior to the meeting. We hope that there will be more interest than last year! The meeting will be hosted by Rick, who will mute all members. The annual reports will be read by only the President, Treasurer, and Social Committee Chair, and their reports, along with any others will be posted to Opera Online under the Annual General Meeting category. There will be no elections this year. Members can ask questions by using the chat button. For approval of the reports, we still need to make a decision as to how this will be accomplished. We discussed the possibility of offering door prizes, gift certificates perhaps, however we agreed that it would be too difficult to manage.	John will revise his letter. Vikki and Rick will discuss how we will manage the Zoom AGM and taking of minutes. There will be no door prizes offered at the AGM 2021
Next Meeting	AGM will be Thursday May 20th, 2021 at 10 am Members will not have to pre-register for this Zoom meeting.	John will send out the invitation to membership to the Zoom AGM approximately in the week of April 26th to give ~4 weeks notice. John will again notify membership one week, and one day before the meeting, these notices to include the zoom link.
Adjournment	3:10 pm	